**WASHINGTON COUNTY SCHOOL DISTRICT** **WORK-BASED LEARNING**

# STUDENT INTERNSHIP TIME CARD & ASSIGNMENT REPORT

***Directions:*** *Complete & sign form with your worksite mentor then upload time card to* ***www.washk12internships.org***

STUDENT NAME: _____ SCHOOL: _____

WORKSITE: _____ CAREER: _____

**TIMECARD #3 DUE DATES**

Semester 1 November 15th | Semester 2 April 15th

| Date: | Hours: | Date: | Hours: | **Specific Job Skills:** List the new skills and duties you obtained during this internship period. Be specific. |
|---|---|---|---|---|
| 11/19/20 | 1.5 | | | Example: Observed x-ray exam procedure and coordinated insurance with a secondary provider. |
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| | | | | Initial completed assignments: |
| | | | | _____ LinkedIn Post #4<br>_____ 5 Skills Endorsements<br>_____ Mandatory Monthly Meeting |
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Total Hours_____

Mentor Signature _____ Student Signature_____

*Washington County School District is committed to providing educational and employment opportunities to students without regard to race, color, sex, religion, age, national origin or disability in accordance with Title VI of the Civil Rights Act of 1964, Title XI of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act.* *updated 3/8/2021*