

STUDENT INTERNSHIP TIME CARD & ASSIGNMENT REPORT

Directions: Complete & sign form with your worksite mentor then upload time card to www.washk12internships.org

STUDENT NAME: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

WORKSITE: \_\_\_\_\_ CAREER: \_\_\_\_\_

TIMECARD #2 DUE DATES

Semester 1 October 15th | Semester 2 March 15th

Table with 5 columns: Date, Hours, Date, Hours, Specific Job Skills. Includes example entry for 11/19/20 and assignment checkboxes like LinkedIn Post #3 and Career Coach Check-In.

Total Hours \_\_\_\_\_

Mentor Signature \_\_\_\_\_ Student Signature \_\_\_\_\_