

**STUDENT INTERNSHIP TIME CARD & ASSIGNMENT REPORT**

*Directions: Complete & sign form with your worksite mentor then upload time card to [www.washk12internships.org](http://www.washk12internships.org)*

STUDENT NAME: \_\_\_\_\_ SCHOOL: \_\_\_\_\_

WORKSITE: \_\_\_\_\_ CAREER: \_\_\_\_\_

**TIMECARD #1 DUE DATES**

Semester 1 September 15th | Semester 2 February 15th

Date:	Hours:	Date:	Hours:	Specific Job Skills: List the new skills and duties you obtained during this internship period. Be specific.
11/19/20	1.5			Example: Observed x-ray exam procedure and coordinated insurance with a secondary provider.
				<b>Initial completed assignments:</b>
				_____ LinkedIn Post #1, 12 points
				_____ LinkedIn Post #2, 12 points
				_____ LinkedIn Post #3, 12 points
				_____ Career Coach Check-In, 36 points

Total Hours \_\_\_\_\_

Mentor Signature \_\_\_\_\_ Student Signature \_\_\_\_\_