

STUDENT INTERNSHIP TIME CARD & ASSIGNMENT REPORT

Directions: Complete & sign form with your worksite mentor then upload time card to Canvas Assignments

STUDENT NAME: _____ SCHOOL: _____

WORKSITE: _____ CAREER: _____

TIMECARD #4 DUE DATES

Semester 1: December 21st | **Semester 2:** May 15th

Approximately 13.5 hours total due (per class)

Date:	Hours:	Date:	Hours:	Specific Job Skills: List the new skills and duties you obtained during this internship period. Be specific.
11/19/20	1.5			Example: Observed x-ray exam procedure and coordinated insurance with a secondary provider.
				Student: Initial COMPLETED assignments:
				_____ Final Project LinkedIn Post
				_____ Student Survey
				_____ Letter of Recommendation
				_____ Employer Survey

Total Hours _____

Mentor Signature _____ Student Signature _____