

STUDENT INTERNSHIP TIME CARD & ASSIGNMENT REPORT

Directions: Complete & sign form with your worksite mentor then upload time card to Canvas Assignments

STUDENT NAME: _____ SCHOOL: _____

WORKSITE: _____ CAREER: _____

TIMECARD #1 DUE DATES

Semester 1: September 15th | **Semester 2:** February 9th
 Approximately 14 hours total due (per class period)

Date:	Hours:	Date:	Hours:	Specific Job Skills: List the new skills and duties you obtained during this internship period. Be specific.
11/19/20	1.5			Example: Observed x-ray exam procedure and coordinated insurance with a secondary provider.
				Employer: Please rate intern in the following areas from 1 to 5 (5 being the highest)
				Dependability 1 2 3 4 5
				Appropriately dressed 1 2 3 4 5
				Communication competency 1 2 3 4 5

Total Hours _____

Mentor Signature _____

Student Signature _____