

STUDENT INTERNSHIP TIME SHEET & SKILLS GRID

STUDENT NAME: _____ SCHOOL: _____

WORKSITE: _____ CAREER: _____

Directions: Complete form with your worksite mentor and upload timesheet to the website
 washk12internships.org
 Due dates: Mid-Term & End of quarter
 Minimum hours: 23 per quarter

Date:	Hours:	Date:	Hours:	Specific Job Skills: List the new skills and duties you obtained during this internship period. Be specific.
11/19/17	1.5			Example: Observed x-ray exam procedure and coordinated insurance with a secondary provider.

Total Hours _____

Mentor Signature _____ Student Signature _____